



Hindu Society of Saskatchewan

107, LaRonge Road, Saskatoon Saskatchewan S7K 5T3

Temple Facility Rental Agreement

Name: _____ Telephone: _____

Contact Name: _____

Address: _____

Function: _____ Date(s): _____

Time (incl. set-up/take-down): _____ .. Rent (please refer to list below) _____

Temple Facility Requested: (THIS section is Temple Personnel)

Temple Booked For (date): _____

Purpose of Rental: _____

Rental Amount: (Please refer to the list below) _____

Received (date): _____

Method of Payment: _____

Key Issued (date): _____

Key Received (date): _____

Treasurer's Signature and Date: _____

RENTAL FEES:

Rental Fees

Please note that our premises can be booked for a minimum of 2 hours and a maximum of 8 hours. Rates are defined below on an hourly or daily (8 hours) rates. The refundable deposit of \$150 is additional and applies to every rental, regardless of the length of the rental time.

New Building Area

Rental Area	Hourly Rate	Daily Rate
Half of the new hall without access to rest of the building	\$25	\$200
Complete new hall without access to basement	\$40	\$320
New building basement with only food-warming access to kitchen and serving area	\$40	\$320
Half of the new hall with only food-warming access to kitchen and serving area in the basement	\$45	\$360
Half of the new hall with full use of basement and kitchen	\$50	\$400
Complete new hall with only food-warming access to kitchen and serving area in the basement	\$60	\$480
New hall with full access to kitchen and serving area in the basement	\$75	\$600
Complete new hall and both basements (Kitchen facility for food warming only)	\$100	\$800
Complete new hall and both basements with full access to Kitchen	\$110	\$880

Entire Temple (old Building and New building)

Original building main floor without using basement and kitchen (This option is only available for temple board sanctioned, Hindu Religious Activities)	\$25	\$200
Half of the new hall without access to rest of the building	\$25	\$200
Original building basement with only food-warming access to kitchen and serving area	\$30	\$240
Complete new hall without access to basement	\$40	\$320
New building basement with only food-warming access to kitchen and serving area	\$40	\$320
Half of the new hall with only food-warming access to kitchen and serving area in the basement	\$45	\$360
Half of the new hall with full use of basement and kitchen	\$50	\$400
Complete new hall with only food-warming access to kitchen and serving area in the basement	\$60	\$480
Original building basement with full access to kitchen and serving area	\$40	\$320
Original building main floor along with full access to kitchen and serving area in basement	\$50	\$400
New hall with full access to kitchen and serving area in the basement	\$75	\$600
Complete new hall and both basements (kitchen facility for warming food only)	\$100	\$800
Complete new hall and both basements with full access to kitchen	\$110	\$880

Terms and Conditions:

- a. The Temple premises (the original building as well as the newly expanded area) are sacred and their sanctity shall always be maintained by all individuals and groups that rent any part of it.
- b. The main Temple hall where the altar of the Shri Lakshmi Narayan is situated shall be used for regular and special services (Puja, Kirtan, prayer, etc.) that are sanctioned by the Temple Board.
- c. Any individual or group that has received permission to conduct special services (Puja, Kirtan, prayer, devotional music performances etc.), is expected to pay appropriate rental, and should be committed to maintaining the sanctity of the facility during the course of conducting such services.
- d. Consumption or serving of alcoholic beverages is not permitted in and around the Temple premises.
- e. Preparation, consumption or serving of non-vegetarian food is not allowed in the Temple premises.
- f. Aarti thalis are not to be circulated in the prayer hall. Please come to the altar to perform aarti.
- g. The individual or the Group renting shall agree to pay any additional cleaning or repair charges incurred on account of any spills or damages after use of the premises.
- h. Please refer to the guidelines on next page for various rules about kitchen, audio equipment etc.
- i. To comply with fire regulation, your function shouldn't exceed the approved capacity which is posted on the walls
- j. The individual or the renting group waives any legal liability against Hindu Society of Saskatchewan for any bodily injury or property damage arising out of the renting group's operations and activities. The individual or the renting group shall obtain and maintain general liability insurance including coverage if necessary as per this agreement.

I have read this agreement and agree to be bound by the terms and conditions contained herein and hereby warrant and represent that I execute this agreement on behalf of the renting group and have sufficient authority to bind the renting group with my signature.

NAME:

Signature:

Date:

Guidelines for Use of the Temple Facility

Thermostats are regulated manually. Ask the President to change room temperature if needed.

Use of the Temple Altar: It must be left clean and orderly.

- Remove all articles including left over food offerings, dried flowers, match sticks, used candles etc., and any other garbage.
- Lamps to be cleaned after use including oil spills.
- No materials can be affixed that will leave lasting marks.
- Sheets to be folded and put away and the carpet should be cleaned. All lights are to be turned off.

- **Clean up Duties:** Rental parties are responsible for:
 - Clean up of unusual messes or spills. Cleaning supplies can be found under kitchen sink. Breakage or problems with the facility should be reported to the President.
 - **Please do not leave any garbage in the temple premises.** The garbage holder located in the temple parking lot is only to be used for the temple functions.
 - Please remember that another group will be using the facility after you. **Please leave the facility in the condition that you would like to find it in when you arrive to use it.**
 - If you find that a previous group left the facility unclean, please report it to the President.

Use of Music / Audio Equipment:

- You will be responsible for its care and for its return to its storage area.
- Equipment may not be removed from the facility without the prior permission of the President.

Use of Kitchen Facility:(Applicable to all kitchens)

- Individual or Groups are responsible for their own food, disposable cups and plates, including coffee, tea and condiments.
- Please provide your own table cloths, tea towels and dishcloths.
- Please use the provided aprons. However, you are free to bring your own aprons and use them. If you bring your own apron, please don't forget to take them back with you.
- If you use the refrigerators, please make sure that food is not left behind.
- The kitchen must be left clean with all dishes washed and put away. Dishwashing materials (supplies etc.) are available under the sink.
- Utensils or other articles from the kitchen may not be removed from the facility without the permission of the President.
- Other instructions regarding Gas Stove etc. are posted in the kitchen.

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Thank you for your help in caring for our Temple facility!